

Sexual Harassment Prevention Notice



Combating
Sexual Harassment

Sexual harassment is against the law.

All employees have a legal right to a workplace free from sexual harassment, and Four Seasons Nursing & Rehabilitation Center is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, Four Seasons Nursing & Rehabilitation Center has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status. You are receiving this notice, as required by law, either at the time of hiring or during your annual sexual harassment prevention training.

If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to your Administrator, Department Head, Supervisor, Manager, Human Resources or the NY State Division of Human Rights' Anti-Sexual Harassment Hotline so we can take action.

Our complete policy is enclosed/attached may be found at the link below:
<https://www.staffproinc.com/forms & HUMAN RESOURCE DEPT>

Our training materials are enclosed/attached may be found at the link below:
<https://staffpro.showdme.net/login>

Our Complaint Form is enclosed/attached may be found at the link below:
<https://www.staffproinc.com/forms & HUMAN RESOURCE DEPT>

If you have questions or to make a complaint, please contact:

Caroline Rich, Administrator/COO
718-927-6305

NYS Division of Human Rights' Anti-Sexual Harassment Live Hotline
1-800-427-2773

Provides callers with information about how to file sexual harassment complaints with the division and if interested will provide the contact information of a pro bono attorney for further assistance.

For more information and additional resources, please visit:
www.ny.gov/programs/combating-sexual-harassment-workplace